

# REFERENCE RELEASE FORM

For

GDPM IFB/RFQ/RFP# \_\_\_\_\_ JOB TITLE \_\_\_\_\_

I, being \_\_\_\_\_ of \_\_\_\_\_

Title

Company Name

Give GDPM authorization to check our company's previous performance.

Authorization Signature: \_\_\_\_\_

## RETURN FIVE (5) SIGNED FORMS TO GDPM WITH PROPOSAL

### Reference:

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone No \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

**Contractor: Do Not Write Below This Line, Must be filled out by Reference,  
Return this form with proposal**

Dear Sir or Madam:

The vendor mentioned above has submitted your company as reference in response to a proposal received by our office.

To assist GDPM in the evaluation of this vendor's proposal, please complete the information outlined below and return this form in the postage paid envelope provided as soon as possible.

1 Nature of service provided

\_\_\_\_\_  
\_\_\_\_\_

2. Dollar amount of agreement \$ \_\_\_\_\_

3. Performance:

Excellent

Good

Average

Poor

4. Would you enter into an agreement with this company? \_\_\_\_\_

5. Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Title (Use Reverse Side if needed)

\_\_\_\_\_  
Signature

Thank you for your assistance in this manner. Should you have any questions please contact  
ebid@dmha.org